



**HealthLink Miami Valley  
Management Team Meeting**

October 7, 2003  
9:30 AM to 10:30 AM  
Kettering Center

**MINUTES**

**1. Introductions**

Attending: Rudy Arnold (MVHIC), Kate Cauley (CHC/WSU), Kimberly Conner Jack Pascoe (WSU), Marilyn Rodney (CHC/SCC)

**2. Review Meeting Roles**

Facilitator: Kate Cauley  
Notetaker: Kate Cauley

**3. Review Meeting Agenda**

**4. Work Through Agenda**

A. Members updates:

Jack reported that the Ohio Pediatric Research Consortium, made up of PBRNs housed at CMCs from Dayton, Cleveland, Cincinnati, Toledo, Columbus and Akron all met here in Dayton. This is the only network of networks funded through the Agency for Health Care Research. They also made connections with the PBRN Resource Center at IU headed up by Bill Teirney.

Rudy reported that MVHIC received the second year of funding from the Ohio Tobacco Control group, and that the Community Coalition Building grants translate into the Implementation grants and Upper Valley Medical Center received one of those grants which also includes MVHIC. Additionally, Clark, Champaign and Madison Counties received \$230K for a two year program, and there will be a new round of funding for prevention and cessation among 18-24 year olds in university settings, as well as a grant opportunity for this age groups in non-university settings. Finally, there will be policy formation grants available and a move afoot toward a smoke free Ohio program. Kim attended the ODH Health Disparities Conference and referenced data from the IOM report demonstrating a miniscule increase in providers from minority populations over the last fifty years—from 2.5 to 2.9% of the provider population. She attended a session called Health Systems Interventions in Response to Health Disparities to learn more about this issue.

Marilyn reported that the Building Connections grant at SCC which is focused on healthy eating and physical activities involves seven academic departments and students and faculty available to person a Take Off Zone as part of the Healthy Dayton program. The kick off event was October 1 and every Wednesday from 11-1:00pm students will staff a booth as part of a service learning project in their clinical training. Additionally, the CHA course will be modified into an independent study for the one student who remains following several students dropping the course after the first two sessions.

## B. General Issues

Minutes from 8/19/03 meeting were reviewed and accepted.

We are expecting new members at the Network meeting—Judith Barr, Tom Hickey

## C. Task Force Issues to be address by HL Network

- MIS Task Force

The connectivity problem at Sinclair has been resolved and CHAs are entering portal questionnaire data electronically onto HURDS. David is getting the Client Demographic form updated to include SS# and other information required to insure that a Medicaid application can be populated electronically, and it should be ready by the end of the month. ReachOut, UHS and other agencies are exploring various ways to use the HURDS.

- Outcomes and Evaluation Task Force

IRB approval for the CMC ER data review process, and an opportunity to partner with a program in Chicago that has developed a home visiting program for asthma kids.

- Outreach Task Force

CHAs continue to see 10-15 clients per week per advocate. Kim is currently interviewing to hire a CHA for the HLMV project. Things are busy. A full quarterly report from the database will be provided at the November meeting. The next meeting of the sub-committee addressing provider barriers will be October 10 at 9:00am. CHAs have been attending health fairs all over town and providing information to community members regarding available health care services as well as enrolling health uninsured in Medicaid and other services.

- Strategic Planning Task Force

- Management Team

Kate presented Management Team recommendations from September 16 meeting and all were approved as follows:

HLMV Network will continue to meet on the first Tuesday of each month 10:30 AM-12:30 noon

HLMV Management Team will continue to meet on the first Tuesday of each month at 9:30AM, and will only meet on the third Tuesday as needed.

MIS, Outreach, and Outcomes and Evaluation Task Forces will continue to meet on a monthly basis and their meeting schedules are posted on the HLMV website

Strategic Planning Task Force will be reconfigured to include minimally Rudy Arnold, Bill Bines, Kate Cauley, Mary Crimmins, Janet Grant, Tom Kelly and a representative from GDAHA. Membership is open to anyone. SP Task Force will begin meeting monthly, and may shift to two times a month meetings with a focus on the HLMV Health Plan.

The Project Management Matrix and Project Performance Plan as presented in the Year Three Proposal were approved and translated into task force responsibilities and activities.

- Advisory Council

The October meeting is cancelled. The first of two semi annual meetings of the Advisory Council will be in March, 2004. Meanwhile, Mary will continue with monthly electronic communication to all members, HIPAA training will continue and work groups as needed will continue.

D. Issues for HealthLink Network Review/Update/Approval

- A meeting date is pending with ODJFS, but they are definitely interested in talking to us. Cincinnati is working on a supplemental Medicaid payment as well, but are running into some resistance from some of their constituents.

E. Process Issues

At the meeting on the 21<sup>st</sup>, final timelines and activities will be compiled to the master project management matrix which will be used for evaluation purposes of the Year Three work.

**5. Future Agendas and Schedules**

NEXT MEETING: October 21, 2003, 10:30AM – 12:30AM

**6. Evaluation of the meeting**

**7. Adjournment**