



**HealthLink Miami Valley
Management Team Meeting**

August 19, 2003
10:30 AM to 12:30 PM
Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (WSU), Carla Clasen (WSU), Kimberly Conner (WSU), Mary Crimmins (WSU), Vern Erickson (GDAHA) Jack Pascoe (WSU),

2. Review Meeting Roles

Facilitator: Kate Cauley
Notetaker: Mary Crimmins

3. Review Meeting Agenda

4. Work Through Agenda

Minutes were accepted with one correction. Carla Clasen did not attend the last meeting, but was listed as having attended.

A. Task Force Reports/Actions Steps from Previous Meeting/New Members

- MIS: Had a demonstration of the HLMV portal questionnaire and that presentation was very similar to the one Network had at the beginning of the month. Carla asked about the status of the connectivity problem at Sinclair with their firewall. David is exploring all the possible solutions. Vern suggested that the hospital systems all have firewalls that sometimes create the same type of problem.
- Outcomes/Evaluation: Jack reported that the Emergency Department data is soon to be processed at Children's with the acquisition of the SAS/SPSS program. There was a low turn out for the asthma focus groups. The partnership survey has had a 70% response rate. Kate requested an executive summary of the results of that survey.
- Outreach: Kim reported that the number of referrals has remained fairly constant at 15 to 20 per advocate per week. Kate reported that Medicaid Outreach is to be funded again and execution of the contract has been delayed by incorrect data in the proposed document.
- Strategic Planning: Rudy reported that Strategic Planning had not met but is expected to meet next month. Kate suggested that the task force needs to expand its purview beyond just the Strategic Plan.
- Management Team

B. Speaking engagements/invitations/presentations/publications review: Kim Conner reported on her presentation to the Ohio Extension Service group. Mary Crimmins will be presenting to the Dayton City School's nursing staff next week. Jack reported that he had spoken with Melissa Decker at Congressman Turner's Washington office. She encouraged Jack to contact Sue Vaughn at the Dayton office regarding the potential for a press conference. Jack passed

the information to Mary for later action. The Congressman wants to know what to expect and would like some background information on HLMV.

F. Issues for HealthLink Network Review/Approval

G. Issues for Discussion

- Year three proposal: The group walked through the draft document and made suggestions for modifications and edits. It was agreed that the final document would be posted to the web site, less budgetary information.

G. Work to be Completed/Action Steps

5. Future Agendas and Schedules

NEXT MEETING: September 9, 2003, 9:30AM – 10:30AM

(Please note we are moving to the second Tuesday just for September.)

6. Evaluation of the meeting

7. Adjournment