



**HealthLink Miami Valley
Management Team Meeting**

July 15, 2003
10:30 AM to 12:30 PM
Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (WSU), Carla Clasen (WSU), Kimberly Conner (WSU), Mary Crimmins (WSU), Janet Grant (CareSource), Susan Howard (WSU), Bill Iames (MCDJFS), Joe Krella (GDAHA) Art Pickoff (WSU), Richard Schuster (WSU), Fred Steed (MCCGHD),

2. Review Meeting Roles

Facilitator: Kate Cauley
Note taker: Mary Crimmins

3. Review Meeting Agenda

4. Work Through Agenda

Members Update: Janet met with a group from Cincinnati who is exploring upper payment limit possibilities. Bill reported that Ohio has Medicaid money for optional state services. Richard reported that the National Heart, Lung and Blood Institute has increased funding to his program and services will now extend to obesity. Art reported that cardio awareness outcomes are being funded for 3 million dollars. Rudy reported that Kettering Medical Center would be receiving tobacco monies to conduct Wellness on Wheels.

A. General Issues

Bureau of Primary Health Care, CAP Conference

- Kate reported on the CAP conference in Washington which was not informative. It was used as an opportunity to introduce the new staff for HRSA HCAP, Healthy Community Access Program the new legislation and program which is replacing the existing program. The Guidance for the renewal application is expected soon and many grantees were concerned about carryover funds and transitional funding if the grant is not authorized in a timely fashion. Kate assured the group that we have carryover monies and have been in touch with our Grants Manager to clarify some items. The best case scenario is that the carryover is allowed, worst case is that we will not be able to draw the money down after August 31. At the August 5 meeting Kate will present a specific budgetary plan for the group to discuss.
- Kate reported on the June 11 meeting with FCFC Levy Council which went very well. The group wanted time to carefully review the proposal but provided qualified support dependent upon further study and suggested that we proceed on to the State.

- The group then discussed the HLMV health plan cost figures, expected numbers to be served. Kate distributed a revised plan which the group approved. Further information is needed to establish administrative costs, Kate will check with the 2 Michigan plans that are similar. We want to be sure that the cost of case management is included and this was not considered in CareSource cost figures.
- Janet asked the status of the HMA contract. Kate reported that there was a \$3500 balance in the contract, but that this would not provide much service and it would probably be necessary to raise more money to complete the work at the State level.

B. Task Force Reports/Actions Steps from Previous Meeting/New Members

- MIS: Rudy reported the last meeting was canceled. David Roberts has continued his work and users can now be authorized to get passwords to access the VPN and HLMV staff is being trained in the functionalities of the system. The Portal Questionnaire will be available next followed by the demographic data.
- Outcomes/Evaluation: Carla reported that the group was still working on applying the NYC algorithm to emergency department data from Children's. O-E is also discussing other items to be reviewed like adult utilization rates and insurance data. The asthma focus groups are scheduled. Carla also reported on the partnering survey. Data are in but the report is not yet complete. There has been predicted minimal change in general enthusiasm about participation in the project but it is not statistically significant. The timeline needs to be reviewed by each task force for completeness and accuracy. Susan will provide an electronic copy for distribution.
- Outreach: Mary advised the group that there would likely be delays in statistical reporting because the data in the Access database will remain in that database and that all new data would reside on the server in the HLMV database. There will be a transition time as there was when we changed the portal questionnaire. Kim responded to Fred's question about the referral process.
- Strategic Planning has not had a meeting recently.
- Management Team
- Advisory Council has been contacted to solicit greater participation in the Network and task forces.

C. Speaking engagements/invitations/presentations/publications review

D. Issues for HealthLink Network Review/Approval

5. Future Agendas and Schedules

NEXT MEETING: August 5, 2003, 9:30AM – 10:30AM

6. Evaluation of the meeting

7. Adjournment