



**HealthLink Miami Valley
Management Team Meeting**

July 6, 2004
9:30 AM to 10:30 AM
Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (CHC), Carla Clasen (CHC), Kimberly Conner (CHC), Mary Crimmins (CHC), Annemarie Halfpap (CHC), Kay Parent (CHC), Jack Pascoe (Dept. of Pediatrics/CMC), Richard Schuster, (Dept. of Community Health).

2. Review Meeting Roles

Facilitator: Kate Cauley
Notetaker: Annemarie Halfpap

**3. Review Meeting Agenda
Work Through Agenda**

A. Members Update:

Jack provided an update and overview of the Headstart Research Conference he attended in Washington DC. Kate shared the success of CHC's fundraising Bucket Brigade at the Dayton Cityfolk Festival. Richard announced the Open House at the newly renovated Health Service Division at Research Park, and reviewed the new curricular opportunities through the Department of Community Health for which there are already students enrolled: Under the general rubric of the Boonshoft Leadership Program there is an MD/MBA degree, an MD/MPH degree, and MPH program, and a certificate program for health care providers offered through the MBA program and designed more like and Executive MBA program for professionals in the field. Carla and Jack reported on the CCBH conference in Washington, D.C.

B. General Issues

Minutes from June 1st, 2004 meeting were accepted by consensus

C. Specific Issues

- Strategic Planning – Policies and Procedures will be covered at Network.
- MIS – Rudy will review the minutes from the last MIS Task Force meeting at Network.
- Carla reported on the conference call with the representative from NCR Teradata Systems.
- O&E – will be covered at Network.
- Outreach – will be covered at Network.

D. Issues for HealthLink Network Review/Update/Approval

- Kate announced that we applied for a HRSA - no-cost 12-month extension.
- HLMV has a planning meeting scheduled with Mary Richards.
- It was suggested that "Funding Updates" be added to the agenda, and will be presented at Network.
- Kate passed out copies of a PowerPoint presentation to be reviewed at Network.

E. Process Issues

5. Future Agendas and Schedules

NEXT MEETING: August 3, 2004, 9:30 --10:30AM

6. Evaluation of the meeting

7. Adjournment