



**HealthLink Miami Valley
Management Team Meeting**

June 3, 2003

8:30 AM to 10:30 AM

Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (WSU), Carla Clasen (WSU), Kimberly Conner (WSU), Mary Crimmins (WSU), Jim Gross (CHD), Bill Iames (MCDJFS), Tom Kelly (Montgomery County), Lisa Rindler (GDAHA), Marilyn Rodney (SCC), Fred Steed (CHD), and Allyson Sepp (WSU)

2. Review Meeting Roles

Facilitator: Kate Cauley

Note taker: Allyson Sepp

3. Review Meeting Agenda

4. Work Through Agenda

A. Members Update

Amy had her baby, a girl, about seven pounds and mother and daughter are fine.

B. General Issues

The group reviewed the draft template for the Montgomery County Plan and changes and corrections were made. Specific cost data are not available from CareSource due to competing time demands but will be reviewed at the next meeting. Meanwhile, it was agreed that cost figures could be included in the copy distributed to the County directors and the Levy Council if they arrived in time. The estimate for the first year's enrollment in the plan is expected to be between one and two thousand individuals. Kate explained that there is typically a six-month lag time from when the program officially begins and when the first individuals are enrolled. Tom will arrange for the HealthLink Plan to be presented initially to the Levy Council on June 11th, and reviewed again at the July 28th meeting prior to going to the County Commissioners. Once we have been through all levels at the County we can then begin discussions with the state. Of course as the discussions progress, we will be reporting back and reviewing potentials for securing additional federal funds with all HealthLink Miami Valley partners, the County Directors, Levy Council and County Commissioners.

Jim inquired about support from area hospitals. Kate explained that the hospitals are still expressing concerns related to the potential of there being a negative impact on MC's HCAP funds. Members of the group also inquired about the work in Cuyahoga and Hamilton Counties to tap into the federal funds, and Kate reported the plans are moving along quickly.

- C. Task Force Reports/Action Steps from Previous Meetings/New Members
The **MIS Task Force** had a presentation from the Shelter Policy Board (SPB) on their new homeless management information system (HMIS)—Service Point. Mary is working with St. Vincent’s Homeless Shelter to assist them in their effort to comply with HIPAA and has completed training on the Service Point system as a program administrator. Carla inquired as to how Service Point is related to HealthLink. Mary explained that the SPB server is one of the multiple data sources with which HLMV will be trying to coordinate data sharing for purposes of developing the patient registry of uninsured.

The HealthLink server is up and running and being tested by CHAs, three of whom will be completing an on-line application requesting permission to enter data on the portal questionnaire directly. This process will begin the end of the month and will test out some of the security and approved access issues of the system.

Tom reported that the case management application for AgencyLink is operational and will be ready for use in November. There are three components to AgencyLink: the online community module, the family violence database, and the case management module. The online community will serve as a way for agencies to make announcements, access information, learn of other programs, etc. Presently court information is being entered into the Family Violence Database. This module will allow information to be shared between law enforcement agencies and courts throughout the County. Tom emphasized that the purpose of AgencyLink is not to replace case management systems established by individual agencies (although it is robust enough to serve as a case management application for agencies that are interested). AgencyLink is designed to assist agencies that are working with clients that are accessing resources from many different agencies.

For the **Outcomes/Evaluation Task Force** Carla reported that about 70% of the partners completed the online partnership survey. The results from the survey will be provided at the next meeting. The group is also working on the asthma focus groups. Carla submitted the six-month report to HRSA and this report is available for review.

The **Outreach Task Force** is working to develop a resource guide for providers as well as identifying significant barriers to healthcare in the County.

The **Strategic Planning Task Force** had no report.

- D. Issues for HealthLink Network Review/Update/Approval
Kate reported on plans for the **press conference**. She has been contacting Congressman Mike Turner’s office to solicit participation. Judi Engle from Wright State University School of Medicine will handle the press and publicity. The agenda will include a recap of the initiative, a report on the first year, the capacity assessment, the partnership survey, the outreach effort, and where HealthLink is headed in the coming year. Kate will not present the health plan. Rudy suggested we include the history, the vision and the partners prominently. The group decided that

Bill Bines should be invited to speak at the press conference, and potentially Vicki Pegg. Kate will put together a formal agenda. All members agreed that the press conference should occur sometime during the week of June 23rd.

CAP meeting in DC: Kate, Mary, Carla, Rudy, and Jack will be attending the meeting. Kate reminded the group that all members are invited.

Four abstracts pertaining to HealthLink were approved for the **APHA** meeting in San Francisco. In order to attend the meeting, you must be a member of the APHA.

The Columbus Medical Association has been unsuccessful in arranging an **Ohio CAP meeting**. The group agreed that Marilyn should work with the Columbus Medical Association to try and arrange another meeting.

E. Process Issues

5. Future Agendas and Schedules

NEXT MEETING: June 17, 2003, 10:30AM – 12:30AM

6. Evaluation of Meeting

7. Adjournment