



**HealthLink Miami Valley
Management Team Meeting**

June 1, 2004

9:30 AM to 10:30 AM

Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (CHC), Kimberly Conner (CHC), Mary Crimmins (CHC), Annemarie Halfpap (CHC), Susan Howard (Dept. of Pediatrics/CMC), Jack Pascoe (Dept. of Pediatrics/CMC)

2. Review Meeting Roles

Facilitator: Kate Cauley

Notetaker: Annemarie Halfpap

**3. Review Meeting Agenda
Work Through Agenda**

A. Members Update:

Jack provided an update and overview of the National Children's Study. Kate shared information about the NIH HIPPA and Research conference she and Mary attended; copies of materials are available upon request. Kate also anticipates conducting training with interested parties at the University and in the community.

B. General Issues

Minutes from May 4th, 2004 meeting were accepted by consensus

C. Specific Issues

- Strategic Planning –
- MIS -- Mary will be doing a demonstration of HIEx at the Network meeting. From 1-3pm today there will also be a demonstration for the Ohio Department of Health. Rudy reviewed the minutes from the last MIS Task Force meeting.
- O&E – Jack recommended that the Network provide \$800-\$1,000 from CAP to fund training a Community Health Advocate to assist with an in-home pilot program for asthmatics.
- Outreach--The Medicaid training on May 28, 2004 went very well. We are now gearing up for the next one on Prescription/Medication Services on June 29th. There is HIEx training tomorrow for the advocates and numerous health fairs. The four (4) WIC sites are on board.

D. Issues for HealthLink Network Review/Update/Approval

- Kate reviewed the input from last meetings discussion with HLMV Network regarding how to move forward at the official conclusion of the grant-funded initiative. The greatest changes occur for MIS with the inclusion of three new groups and the Advisory Council will operate as an extension of Outreach Task Force. O&E will share project evaluation with the Management Team.
- Mary updated her visit with Montgomery County Maryland and the prospect of working with their system.

E. Process Issues

5. Future Agendas and Schedules

NEXT MEETING: July 6, 2004, 9:30 --10:30AM

6. Evaluation of the meeting

7. Adjournment