



**HealthLink Miami Valley  
Management Team Meeting**

May 4, 2004  
9:30 AM to 10:30 AM  
Kettering Center

**MINUTES**

**1. Introductions**

Attending: Rudy Arnold (MVHIC), Kate Cauley (CHC), Carla Clasen (CHC), Kimberly Conner (CHC), Mary Crimmins (CHC), Annemarie Halfpap (CHC), Richard Schuster (WSU), Susan Howard (Dept. of Pediatrics/CMC)

**2. Review Meeting Roles**

Facilitator: Kate Cauley  
Notetaker: Annemarie Halfpap

**3. Review Meeting Agenda**

**4. Work Through Agenda**

**A. Members Update:**

Rudy commented upon how impressed he was with the AHRQ (Agency for Healthcare Research and Quality) grant and how well it was written.

Richard reported that the Boonshoft Leadership Program

<http://www.med.wright.edu/md-mba/> is now accepting students. James R.

Ebert, M.D., has been hired as the Director of Boonshoft Physician Leadership Development Program. Additionally there are students who have applied for the MD/MBA and MD/MPH opportunities now available through the School of Medicine, Division of Health Systems Management

**B. General Issues**

Minutes from April 6, 2004 meeting were accepted by consensus

**C. Specific Issues**

- Strategic Planning – There was a brief discussion about the role of the task force and the current need for the group. It was decided that the function is critical to the continued success of HealthLink and should be continued.
- Mary demonstrated the current HealthLink website <http://www.med.wright.edu/healthlink>. The group agreed to add appropriate national health information technology links, and the CAP website and to add organizational links for Network members.
- MIS -- Mary provided an update on MIS Taskforce activities. This included discussions with Ernie Foard from the Combined Health District and Greg Kojola from WSU/SOM Network Services IT Support.
- A summary for the AHRQ one-year planning grant was distributed and the group agreed to proceed with activities proposed in both the Connecting Communities for Better Health grant application and the AHRQ whether or not new funding is forthcoming, as these efforts need to be pursued. Lack of funding will curtail the amount of work that can be done, but it is important to continue to move in these directions.
- Richard commented on the dichotomy Americans have in relation to privacy of information (HIPAA) and the loss of personal freedoms (bio-terrorism).
- Outcomes/Evaluation and Outreach activities will be reviewed at Network Meeting.

- Rudy asked about the status of administrative cooperation between the Montgomery County Combined Health District and the Community Health Advocates working with the HealthLink Program. Mary reported that this is being negotiated as a part of the connectivity augmentation request submitted to HealthLink by the MCCHD.
- D. Issues for HealthLink Network Review/Update/Approval
- Kate presented a format for the discussion with HLMV Network regarding how to move forward at the official conclusion of the grant-funded initiative. Issues to be discussed include 1. Governance Structure 2. HLMV Membership 3. Work to be done 4. Meeting Schedules 5. Efforts to secure additional funding 6. Scholarship and Dissemination.
- E. Process Issues

**5. Future Agendas and Schedules**

NEXT MEETING: June 1, 2004, 9:30 --10:30AM

**6. Evaluation of the meeting**

**7. Adjournment**