



**HealthLink Miami Valley
Management Team Meeting**

April 6, 2004
9:30 AM to 10:30 AM
Kettering Center

MINUTES

1. Introductions

Attending: Rudy Arnold (MVHIC), Kate Cauley (CHC), Carla Clasen (CHC), Kimberly Conner (CHC), Mary Crimmins (CHC), Annemarie Halfpap (CHC), Jack Pascoe (WSU/SOM/CMC)

2. Review Meeting Roles

Facilitator: Kate Cauley
Notetaker: Mary Crimmins

3. Review Meeting Agenda

4. Work Through Agenda

A. Members Update:

Jack has done several professional presentations and shared his several abstracts with the team. He shared an interesting statistic from his research that Afro-American women prefer health related educational information in a video format while Appalachian white women prefer handouts.

Rudy has also made several professional presentations related to his work with tobacco use prevention and control with teens--the School Nurses Association and other state organizations, particularly with the program Teens Teaching Teens.

Kate announced that Hamilton County General Health District is hiring CHC to assist with community data collection in preparation for completion of a five-year report and submission of a grant to the federal Maternal Child Health Bureau. The work will involve focus groups and establishing an ongoing structure for collecting community level data

Rudy announced that MVHIC has received additional funding from the Tobacco Use Prevention and Control Foundation to continue and expand their work, as well as partner with other organizations in the region.

Minutes from March 2, 2004 meeting were accepted by consensus

B. General Issues

- Kate met with Elizabeth Gorriot from RSP about the HealthLink Information Exchange housed at WSU. She has suggested we go through the process of commercialization, establishing a trademark and acquiring a copyright.
- Jack set up a meeting with David Shore from the Ohio Department of Health Division of Family and Community Services to share information about work in Montgomery County and it went very well.
- E-Health and AHRQ proposals will be reviewed at the Network meeting.

C. Specific Issues...

- MIS – Mary provided an update on MIS Taskforce activities. This included discussions with Ernie Foard from Health District.
- Outcomes/Evaluation activities will be reviewed at Network Meeting.
- Outreach – Kim and Mary re-visited with Portals Agencies to discuss electronic referral. New Portal Agencies are also being recruited.

- D. Issues for HealthLink Network Review/Update/Approval
- HURDS needs a new name, discussion focused on HealthLink Information Exchange (HIE). Based on Carla's recommendation, the group agreed to use the WSU Graphic Arts Department (cost \$70/hour, total quote estimate \$500) to revise the logo for trademarking.
 - Future direction – Kate reviewed a format for the discussion with HLMV Network regarding how to move forward at the official conclusion of the grant funded initiative. Issues to be discussed include the governance structure, reducing any redundancy in groups, reviewing frequency of meetings (Management Team, Network and Taskforces, workgroups), and continuing to identify new funding opportunities particularly for functions including, administrative staffing, outreach functions, MIS, and the HealthLink Health Plan (expanded care, capacity, services).
- E. Process Issues

5. Future Agendas and Schedules

NEXT MEETING: May 4, 2004, 9:30 --10:30AM

6. Evaluation of the meeting

7. Adjournment