



**HealthLink Miami Valley  
Management Team Meeting**

April 1, 2003  
8:30 AM to 10:30 AM  
Kettering Center

**MINUTES**

**1. Introductions**

Attending: Rudy Arnold (MVHIC), Sukey Barnum (HMA), Kate Cauley (WSU), Carla Clasen (WSU), Kimberly Conner (WSU), Mary Crimmins (WSU), Jim Gross (CHD), Bill liames (MCDJFS), Joe Krella (GDAHA), Trish Osborne (CareSource), Jack Pascoe (WSU, CMC), Art Pickoff (WSU, CMC), Marilyn Rodney (SCC), Fred Steed (CHD), Becky Valekis (WSU), and Allyson Sepp (WSU)

**2. Review Meeting Roles**

Facilitator: Kate Cauley  
Notetaker: Allyson Sepp

**3. Review Meeting Agenda**

**4. Work Through Agenda**

A. Members Update:

B. General Issues

Ohio CAP meeting April 3, 2003: The April 3rd meeting has been cancelled and will be rescheduled for a later date.

C. Task Force Issues to be addressed by HL Network

1. General Issues

- HMA discussion review & update: Meeting minutes were distributed and approved as written. Kate summarized the discussion at the last meeting. The physicians did not meet to discuss specific codes for covered service, but are scheduled to complete this task. Trish reviewed the decisions made at the last meeting and highlighted. The group agreed that the focus is on providing a basic primary care package to as many people as we can, rather than on fewer people and more comprehensive services. Carla reported that research indicates that the overall health of the community is improved by such an approach. Pharmaceutical coverage is still being discussed. Questions were raised about changing the plan as conditions change and Sukey reported that in Michigan changes are effected by the board of the corporation.
- Review draft template for the Montgomery County Plan: Sukey walked the group through the proposal template that would be submitted to the State of Ohio. Sukey suggested the most important issues are eligibility and delivery of the plan. Consensus was reached as follows:
  - Service will be limited to Montgomery County residents, aged 19 to 65 with an income of less 200% of poverty.

- Any provider in the area interested in participating in the plan is welcome.
- The primary care provider will serve as the gatekeeper for specialty care. Kate suggested that we follow CareSource's approach closely since the community is already familiar with CareSource's policies.
- Providers will be paid on a fee-for-service basis.
- Kate requested CareSource's member manual and business practices.

Plan cost figures: Trish explained that the present cost breakout is shown as 100% Medicaid. Decisions must be made about reimbursement levels and co-pays.

2. MIS

Server update: Mary reported that work on the new server and database software continues.

HIPAA 101 report: On March 25<sup>th</sup>, HIPAA 101 was presented to some 35 staff from health and human service agencies. A CD with template documents and compliance information was given to all participants.

Response was positive. Due to the large number of individuals requesting the training an additional session will be held on Friday, April 4<sup>th</sup>. The group agreed that HealthLink should adopt policies congruent with HIPAA even though we are not now a covered entity. Mary is working on drafts of all necessary documents. She has also been working closely with the Shelter Policy Board. That group has purchased Service Point. The group agreed that it was a good idea to purchase a seat on their system for access and development of potential data sharing agreements.

3. Outcomes/Evaluation:

Jack distributed the minutes from the last meeting.

Timelines review, on track

IRB & disease management: Carla reported that the asthma focus group received Wright State's Institutional Review Board (IRB) approval.

Partnership Survey: Carla reminded the group to complete the survey.

Microsoft Explorer must be used in order to complete the survey.

Jack distributed a list of comments/feedback from the Western Ohio Pediatric Society presentation.

4. Outreach

Portal update: Marilyn reported that there has been an increase in the volume of referrals from portal agencies. Mary is working with the Ombudsman's office to become a portal agency. Fred asked whether Reach Out was a portal. Mary and Kim reported that it was not. Kate explained that the Center for Healthy Communities has for many years provided a Community Health Advocate supported by state AHEC funds, but that Reach Out is not functioning as a portal agency for HealthLink. Jack will speak to Don Jentleson at the next Outcomes and Evaluations meeting, and inquire about portal status for ReachOut

5. Strategic Planning: The group was unable to meet in March.

6. The group agreed to Kate's suggestion that HealthLink would hold a press conference following the Levy-council meeting mid-May. Joe emphasized that HealthLink should not publicize the plan until it is solidified. John Callender from the Ohio Hospital Association is

preparing a report on the impact of the plan for hospitals. Further information on the use of Human Service Levy as matched funding is needed. Kate has received the county budget report and is now waiting for the Combined Health District's budget.

7. Marilyn provided a follow-up on the Covering the Uninsured Week. Kevin Lamb with the Dayton Daily News published a list of clinics that serve the uninsured.

C. Issues for HealthLink Network Review/Update/Approval  
See above

D. Process issues: Rudy, Jack, Art, Richard, and Carla will meet prior to the 15<sup>th</sup> of April to discuss the services that should be covered by the plan.

**5. Future Agendas and Schedules**

NEXT MEETING: April 15, 2003, 10:30AM – 12:30AM

**6. Evaluation of the meeting**

**7. Adjournment**