



HealthLink Miami Valley Management Team Meeting

August 6, 2002
9:30 — 10:30 AM
Kettering Center

MINUTES

1. Introductions:

Attending: Jack Pascoe, Kate Cauley, Carla Clasen, Marilyn Rodney, Rudy Arnold
Absent: Art Pickoff, Becky Valekis, Bill Bines, Janet Grant, Bob Mullins, Richard Shuster, Allyson Sepp

2. Review Meeting Roles

Facilitator: Kate Cauley
Notetaker: Carla Clasen. Allyson Sepp is on vacation

3. Review Meeting Agenda

4. Work Through Agenda

A. Members Update:

B. General Issues

- The 6 month report for HRSA was completed and submitted. In the course of working on the continuation application and the 6 month report, Carla put together a summary of monthly key occurrences for October through June. Kate noted that this provides a good representation of what happened throughout the year, particularly the expansion of the Outreach component, as well as the stalling of the MIS component. Carla noted that in her review of the minutes, it became apparent that the Management Team and Network meetings are doing a good job of disseminating information. She also noted that HLMV is doing a great job in making minutes and other documentation available on the Web site.
- MIS Audit — Patrick Hartzell of the SOM has been hired as a consultant and has started the MIS audit, and has already visited 5 sites. He has three responsibilities: 1) review of the technical capabilities and requirements of as many health and human service sites as possible, 2) review of other information management applications that Kate and Rudy have found out about and accumulated information on, and 3) preparation of a report that charts where local sites are and reports existing best practices. Priorities for sites to be audited are first, agencies that have requested an audit, second, existing AgencyLink sites (about 34 of these), and finally, anyone else who wants one.
- School of Business consultation — Kate has consulted twice with the School of Business. HLMV may have Robert Sweeney working with us this next year in a service-learning capacity in which senior business students will be trying to quantify the value of outreach services.
- Management Team meeting 8/20/02. At least 5 team members are going to be out of town on August 20. The Management Team agreed to cancel this meeting.
- Question- When will we know about the continuation of funding? Theoretically, HRSA should let us know by the end of August. Until we have an award letter, Kate is not authorized to write subcontracts, but can get a new account number for the grant at WSU. Once we have the award letter, we will need to redo the subcontracts with the County, CareSource, and MVHIC. When we have the award, we will pursue a

meeting with other Ohio CAP grantees, involving getting information to legislators and press involvement.

C. Specific Issues

Outreach

- There was a successful Community Event in Harrison Township with over 200 people in attendance. Community Events will now be held in conjunction with already scheduled events to increase attendance. Several more Events are coming up.
- Outreach to providers: Dianne Pettis will be presenting HLMV at the Ohio Nurses Association, Alonzo Patterson will be talking to the Gem City Medical, Dental and Pharmaceutical group, and Jack Pascoe will get HLMV on the agenda of the Western Ohio Pediatrics Society.
- There is a new supervisor of Outreach Workers at CHD — Gaston Bouquette.
- HelpLink has put together a directory of health resources as a subset of their resource directory. Marilyn will review this and compare it to the resources the Advocates are using.

MIS

- We have not yet bought a server, but will do so before the end of the grant year.
- Rudy has been talking with CAP grantees in Georgia about an MIS system they have developed. Currently their sale price is too high and it is not clear that this is the best system for us. Several software programs have been created by CAP grantees: the GA program, HealthTrack, and SkyCap. Question: If developed with HRSA money, who owns the rights to the programs? Kate/Rudy will check on this.
- There is some confusion over the function of the HLMV server and what it would do. Currently, the plan would be to develop a query structure which would inquire of multiple source systems such as AgencyLink: Service Point, Children's Services Board, and the hospital systems — Premier, KMCN, and CMC who are the uninsured.

Outcomes and Evaluation

- Minutes of last meeting on 7/17/02 were distributed, at which repeating the survey of partners was discussed. The task force has decided to focus on childhood asthma as a disease management issue. A new Task Force member, Shalini Forbes, is a pediatrician with a particular interest in this area.

Strategic Planning — no report.

D. Issues for HealthLink Network Review/Approval

- HMA consultation — Health Management Associates is a firm which has done work in several states, including with 40 counties in Michigan, assisting communities to increase their federal match dollars by routing local money through the state. Kate distributed an article that spells out the process they use to do this. We are hoping to engage this firm as consultants.
- HIPAA consultant — Helene Guilfooy has been reviewing all of our HIPAA documentation on a pro bono basis. We hope to pay her to come and talk with individual HLMV partners re: HIPAA regulations and compliance before the end of August.

5. Future Agendas and Schedules

NEXT MEETING DATE: September 3, 2002 9:30AM to 10:30AM