



**HealthLink Miami Valley
Management Team Meeting**

March 5, 2002
9:30 — 10:30 AM
Kettering Center

MINUTES

1. **Introductions:** Kate Cauley, Mary Crimmins, Taryn Jones, Jack Pascoe, Marilyn Rodney, Richard Schuster, Becky Valekis
2. **Review Meeting Roles**
Facilitator: Kate Cauley
Notetaker: Taryn Jones
3. **Review Meeting Agenda**
Completed
4. **Work Through Agenda**
 - A. HL Network Agenda Item Review/Additions
 - B. Task Force Issues to be addressed by HL Network
 1. General Issues
 - Next round of funding
September 2000 grantees will be able to apply for up to 65% continuing funding. The requirements for the continuing funding are still to come.
 - HIPAA exemption potential/Mike Millman TA call
 2. Specific Issues
 - Outreach
Suggested to discuss Outreach capacity and overburdening the system.

Report:
Referrals are coming in slowly but surely. Still only have three formal portal agencies but relationships are building and formal training will be done to ensure literacy of the HealthLink Outreach effort.
Open house at East End provided us with 15 referrals but only 5 referrals did not have health care providers.
Outreach will organize and arrange the Town Hall meetings and take on full responsibility for management of these meetings.

OE requested that at one meeting a month (first Wednesday) a member of the MIS task force be involved with OE discussions. PR/ED still needs to pass along to OE their 3-5 most important tasks. Regarding Disease Management issues:

Suggestion to utilize hypertension method with Adults versus MI
Also 20/10 exists

Handouts:

Task Force meeting Minutes 02-20-02, which includes:

Defined disease management issues

Tasks forces 3-5 most important tasks

Sorting Access Data issues (from initial portal agency questions)

- PR/ED

⇒ Determine additional VIP meets

⇒ APHA Abstracts

- Strategic Planning

SWOT analysis:

Suggested to host a culminating SP meeting around early June with all of the stakeholders (will need to move back the timeline from May to June). The components are largely together; however, still need to complete the stakeholder analysis. SP would like to take the morning of the June 2 meeting to discuss stakeholder conventions.

C. Issues for HealthLink Network Review/Update

1. Meeting with Sue Daily
2. Meeting with Cell Group
3. Meeting with FCFC Agency Directors
4. Meeting with Advisory Council
5. Town Hall Meeting
6. Meeting with Glenn Hamilton
7. GDAHIN Issues
8. AgencyLink Issues
9. CDC HPHP Conference
 - Approval for Round Table discussion
 - June 5-7
 - Let Kate know if you would like to attend

D. Process Issues

1. Advisory Council survey completion
2. Six-month drag

5. Future Agendas and Schedules

NEXT MEETING: March 19, 2002
9:30AM - 10:30PM

6. Evaluation of the meeting

7. Adjournment

Meeting adjourned at 10:25AM