



HealthLink Miami Valley Management Team Meeting

February 19, 2002
10:30 — 12:30 PM
Kettering Center

MINUTES

1. **Introductions:** Kate Cauley, Mary Crimmins, Taryn Jones, John Pascoe, Marilyn Rodney, Becky Valekis
2. **Review Meeting Roles**
Facilitator: Kate Cauley
Notetaker: Taryn Jones
3. **Review Meeting Agenda**
Completed
4. **Work Through Agenda**
 - A. Members Update
Completed
 - B. Taryn Jones Updates
None
 - C. Task Force Reports/Actions Steps from Previous Meeting/New Members
 - MIS
Successful connectivity test

The MIS plan has been approved. The plan lays out an ambitious yet doable action plan of what HealthLink documented we would do this first grant year.

HL should refocus on ushering agencies into the electronic age; using the Agency Link online community - agencies have not been required to learn about Agency Link.

- **Outcomes/Evaluation**
The Advisory Council Questionnaire was handed out for review. The questionnaire will be given to the Advisory Council participants following the end of the first AC meeting on February 19 for them to fill out immediately and hand in.

Outreach and Strategic Planning are the only task forces that have responded to O/E s request for three to five most important tasks. Kate passed along MIS most important tasks to John during the meeting. Therefore, PR/ED still needs to develop a list for O/E.

- Outreach
Combined Health District HL Outreach advocates have begun HealthLink training. Five half-day sessions are scheduled and one has been completed.

Over one hundred referrals have been turned in by East End Community Center, Maranatha Health Ministries, and Reach Out portal agencies.

CHD is reorganizing their geographic areas for their nurse advocate teams. Outreach will be assigning clients based on these geographic areas.

Training for the portals has been included on the Project Action plan under Outreach Tasks.

- PR/ED
Speaker notes have been developed to accompany the PowerPoint. HealthLink is nearing its halfway point so hopefully some publicity in Dayton Daily News is allotted.

Meetings scheduled:

2/21 — Town Hall @ Job Center

2/22 — FCFC Directors

2/27 — County Cell Group

- Strategic Planning
- Management Team

D. Speaking engagements/invitations/presentations/publications review

E. Issues for HealthLink Network Review/Approval

1. Critical incident verses projection and completion dates for Gantt chart/project management grid
2. AgencyLink/HealthLink integration
The Human Service agencies need more discussions and updated information regarding Agency Link Online Community. Most have been becoming extremely involved in the Domestic Violence piece of HealthLink and Agency Link knowledge has declined. Kate met with Sue Daily last week and noted that the human service agencies would be excited to have HealthLink and that introducing the HealthLink component as a kind of subset of AgencyLink would be a good way to reacquaint human services agencies with AgencyLink as we move forward with the Case Management component.
3. AgencyLink/GDAHIN integration
The physicians and hospitals know less about GDAHIN that we have expected.

4. Outreach and capacity

Issue brought up about capacity to deal with uninsured at Outreach meeting. We need to identify which pressure points, in safety net system, are already overwhelmed and which are below capacity. First emphasis is on children and their families who are CHIP eligible.

Note:

Even if children and their families are eligible there is waiting period (30-45 days) before they actually have a determination of the application.

Validate through documentation that there are people who are not eligible for HS/HF. We also need to demonstrate lack of capacity and a waiting list.

5. VIP/Advisory Council/Town Hall meeting agendas/dates

Will Town Hall be more than extension to HealthLink Outreach?

Flyers should state number to call if special needs are to be met (signer, etc.)

F. Issues for Discussion

1. Three abstracts submitted for APHA

2. The pre-RFP workshops you have seen advertised are not for current CAP grant recipients we are still waiting for directions

3. Other?

May be a good idea to discuss anxiety around the six-month time frame. What the impact might be on the status quo. Let's raise concerns about how this relates to your agency, etc.

G. Work to be Completed/Action Steps

2. Future Agendas and Schedules

NEXT MEETING DATE: **March 5, 2002 9:30-10:30**

3. Evaluation of the meeting

4. Adjournment

Meeting adjourned at 12:10PM