



**HealthLink Miami Valley
Advisory Council Meeting**

June 17, 2003

3:30 – 4:30 PM

WSU Kettering Center

MINUTES

1. Welcome and Introductions

Attending: Mary Crimmins (WSU), Lars Egede-Nissen (Planned Parenthood), Carla Lachecki (WSU), Marcella Lumpp (CSS), Amy Moore (UHS), Jean Sanders (CSB), Nancy Schiffer (Community Volunteer), Deborah Styles (UMADAOP), Allyson Sepp (WSU)

2. Portal update

Presently, there are 25 portal agencies working with HealthLink Miami Valley. These agencies distribute the portal questionnaire to clients in an effort to help identify the health uninsured and those with other healthcare needs. HealthLink is waiting to enlist new portals until the electronic web application is complete. This will allow agencies to complete the portal questionnaire electronically.

3. HIPAA Privacy Rule

Review of implementation: Mary informed the group that 68 people from 34 different agencies attended one of the HIPAA 101 sessions.

Group discussion: Those in attendance reported that implementation of the privacy rule had occurred. Amy said that Unified Health Solutions has posted the privacy notice for clients. The organization is presently working on business agreements. Lars explained that Planned Parenthood is not under the same requirements as other covered entities, but they are implementing HIPAA as a “best practice” policy. Jean reported that the Children Services Board (CSB) is not a covered entity. She briefly described how CSB came to decide that they were not covered under HIPAA. The group discussed the way that HIPAA may affect covered entities. Deborah informed the group that her organization does not do billable services, but expressed a desire to receive more training on the rules and regulations associated with HIPAA. Marcy reported that Catholic Social Services (CSS) has posted the privacy notice. CSS has decided to outsource billing. Her organization has noted that the Microsoft XP products are very secure and are presently being used by CSS. Lars shared that one county health department has stopped posting children’s pictures on their bulletin board as a result of HIPAA. Marcy said that CSS could no longer send out prayer lists.

Review any additional needs: Mary reported that a HIPAA Privacy Rule Workgroup was being formed based on requests from participants.

Request for work group type meetings: Lars reported that the Alliance of Executives meets quarterly and suggested that a representative of HealthLink be present. The meeting is held in the United Way building.

4. HIPAA Security Standards

Plans for future training: Deborah requested more guidance on the Security Rules. Mary is working to develop a HIPAA 102 for the Security Rule.

5. HealthLink Server Demonstration

Carla provided a demonstration of the HealthLink Server. Representatives from portal agencies will be given rights to enter the virtual private network (VPN). Agencies will be able to access the portal questionnaire from the home page and complete the questionnaire online. The website will also contain information on events and other important announcements as well as other topics to assist area health and human service agencies. The application will be flexible, which will allow changes to be made as needed.

6. MIS Developments

- AgencyLink: This application being developed by the county will be available this fall. Participation by area human service agencies will not be mandatory.
- Shelter Policy Board: In response to new requirements from HUD, the Shelter Policy Board purchased a pre-packaged Homeless Management Information System (HMIS) called Service Point. There has been a delay in implementation due to upgrades made to the system. The system is very secure as data are fully encrypted and the application is easily customized. The Shelter Policy Board is discussing allowing invited area agencies to purchase a seat on their server.
- Other developments: Deborah reported that ADAMHS would be getting a new management information system. Jean informed the group that the Children’s Service Board is implementing a web-based system.
- Sharing resources

7. Expanding coverage to the Uninsured

Kate explained the HealthLink Miami Valley strategic planning process. Three key goals were identified: 1) Develop and implement a sustained funding model to provide health care coverage to the uninsured; 2) Educate and empower the uninsured and stakeholder organizations to maximize access to existing resources and promote preventive care; and 3) Complete a demographic analysis on the uninsured in Montgomery County. Key to completion of these goals is the accurate identification of the health uninsured, and monitoring health services utilization. Present outreach efforts through Community Health Advocates to identify and assist health uninsured have assisted about 5000 individuals. A capacity assessment of area healthcare facilities has been completed and there are small pockets of capacity, but not enough capacity to handle all of the individuals that could potentially need healthcare. Kate briefly summarized the work of the HLMV Management Team to develop a delivery and funding mechanism to provide health coverage for a larger number of health uninsured in Montgomery County.

8. Input from the Council

Members present

9. Next Meeting

**August 19, 2003 3:30-4:30PM
KETTERING CENTER**

**140 EAST MONUMENT AVENUE
937-775-1114**