



**HealthLink Miami Valley  
Advisory Council Meeting**

October 15, 2002  
3:30 – 5:00 PM  
WSU Kettering Center

**MINUTES**

**1. Welcome and Introductions**

**Mary Crimmins**

Attending: Anthony Amburgey, Rudy Arnold, Carla Clasen, Kimberly Conner, Mary Crimmins, Lars Egede-Nissen, Glenn Hoffman, Carla Lachecki, Burma Rai, Nancy Schiffer, Cecelia Smith, Francis Trampiets, Marianne Urban, Ann Warner, and Allyson Sepp

**2. Purpose of the Meeting**

**Mary Crimmins**

- Outreach
- MIS Audit in process
- HealthLink Server update
- HIPAA

**3. Outreach**

**Kimberly Conner**

- Update on Portals: A Power Point presentation was given. Currently there are six advocates working with HealthLink Miami Valley. Two of the advocates are located at Sinclair and four of the advocates work with the Combined Health District. Kim explained the effort to sign on additional portal agencies. Any agency that is interested in helping HealthLink identifies individuals without healthcare coverage is invited to join. The training procedure for portals was also given. When an individual completes a portal questionnaire, a community health advocate will contact that individual if he/she has indicated an interest in follow up from a Community Health Advocate, who will refer them to appropriate resources.
- Resource review: Kim distributed a resource guide that was developed from advocate training. This guide is used by Community Health Advocate to assist them in assessing the needs of individuals seeking help. Mary explained that the ultimate goal for HealthLink is to be sure that staff at all agencies is knowledgeable about health resources.
- Training availability: contact Kim Conner 775-1121

**4. Focus on MIS**

**Mary Crimmins**

**Patrick Hartzell**

- Audit review: Twenty agencies have been audited to date. A more detailed report will be provided at a future date.
- HealthLink Server registry of health uninsured: The equipment for the server has been purchased and HealthLink is in the process of hiring a computer analyst. Mary explained that the overall vision is to create a website where agencies can enter client data and the software will generate a list of resources for which the client may be eligible.

**5. HIPAA**

**Mary Crimmins**

- Links: the group navigated the various HIPAA websites related to:
  - Privacy rule
  - Deciding if you are a covered entity
- Questions about HIPAA: Glen Hoffman is working on developing a policy and training program for HIPAA. Anthony Amburgey explained that Daybreak just filed for an extension on EDI. He is presently working on security for their software. It was explained to the group that in order to transmit information between covered entities, both parties must be in compliance. By October of 2003 all Medicaid providers must be in compliance. If an extension is not filed by today, it is assumed that the organization is HIPAA compliant. Anthony volunteered assistance to anyone with HIPAA questions.
- Powerpoint attached

**7. Coming attractions**

**Mary Crimmins**

APHA November  
 MIS Audit Report: Participating agencies will have an opportunity to preview the Audit Report in draft status and recommend changes before the report is finalized and distributed.

**8. Next Meeting**

**DECEMBER 17, 2002 3:30-5:00PM**  
**KETTERING CENTER, 140 EAST MONUMENT AVENUE**

**Outline for Powerpoint presentation:**

*Welcome*

To the  
 HealthLink Miami Valley  
 Advisory Council  
 Meeting  
 October 15, 2002

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**Purpose of Meeting**

- *Outreach*
- *MIS Audit in Process*
- *HealthLink Server Update*
- *HIPAA*

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**Kimberly Conner**

*Outreach Supervisor*  
*HealthLink Miami Valley*

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## **Outreach**

Portal Update

Resource Review

Training Availability

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### **Portal agencies**

East End Community Services Corporation

Sunrise Center

Maranatha Health Ministries

Montgomery County Juvenile Court

Combined Health District

Volunteers of America

Good Shepherd Church

Assumption Food Pantry

Edgewood Baptist Center

Wesley Community Center

Wayne Township Fish

SCOPE Hickory Food Pantry

HelpLink

Catholic Social Services

South Community Behavioral

Miami Valley Child Development Centers

Emergency Food Bank

Dayton Catholic Elementary

Goodwill Case Managers

St. Paul United Methodist Church

East Dayton Emergency Services Program

Project Impact

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### **Selected Community Resource & Eligibility Guide**

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## **HealthLink website**

### **Focus on MIS**

- *Audit Review*
  - *HealthLink Server*
  - *Web Based Application*
  - *Would you use it?*
  - *What would you like to see?*
  - *Website/Database Vision and Issues*
  - *What might help you?*
  - *HealthLink Legacy*
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### **MIS Audit Review**

- *Purpose of the audit*
  - *Describe current electronic data collection*
  - *Human service agencies*
  - *Hospitals & Health care providers*
  - *Disseminate the information to enhance potential collaborations*
  - *Assess the potential for future interfaces in the health & human service system*
  - *Connectivity for HealthLink's server*
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### **MIS Audits to Date**

- *Greater Dayton Area Hospital Association*
  - *Good Neighbor House*
  - *United Way*
  - *YWCA*
  - *Dayton Public Schools*
  - *Shelter Policy Board*
  - *Catholic Social Services*
  - *South Community Behavioral Health Center*
  - *Daybreak*
  - *Sunrise*
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## **Common Issues**

- *No easy answer*
- *Lack of MIS resources*
- *Lack of vendor trust*
- *Being “snowed”*
- *Communication issues*
- *Expectations are not clearly understood*

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## **HealthLink Server**

### **Website Visions**

### **Database Visions**

- *Accessible to everyone*
- *Receive electronic referrals from portals*
- *Store client records for Community Health Advocate services*
- *Health vertical*

### **MIS Integration**

### **Database Issues**

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## **HIPAA**

### **HIPAA Links**

- *U.S. Department of Health and Human Services*
- *Working Group for Electronic Data Management*
- *Association for Healthcare Transactions*

### **U.S. Department of Health and Human Services**

- *HIPAA Transactions at Health and Human Services - Administrative Simplification Compliance Act: <http://aspe.hhs.gov/admsimp/>*
- *Office of Civil Rights; Privacy Health of Health Records: <http://www.hhs.gov/ocr/hipaa/>*

### **U.S. Department of Health and Human Services**

- *HIPAA Transactions at Health and Human Services - Administrative Simplification Compliance Act: <http://aspe.hhs.gov/admsimp/>*
- *Office of Civil Rights; Privacy Health of Health Records: <http://www.hhs.gov/ocr/hipaa/>*

### **Other Helpful HIPAA-Related Websites**

- *Workgroup for Electronic Data Interchange Home Page: <http://www.wedi.org/>*
- *Association for Health Care Transactions: <http://www.afehct.org/default.asp>*